

GRANTS COMMITTEE

District Grant Evaluation Criteria

District Grants for community projects are small grants for humanitarian projects that demonstrate a need for small capital items or startup funding for a special service or basic items that provide direct and tangible benefits that can be accomplished on a short-term basis. District designated funds can support local, district, or international projects. Such projects must demonstrate sustainable, community-driven, measurable, high-impact outcomes. Grants are awarded based on completeness and quality of information, alignment with The Rotary Foundation mission, and availability of DDF funds. These guidelines complement District 7620 Grant Memorandum of Understanding, The Rotary Foundation's Terms and Conditions for Rotary Foundation District Grants, Area of Focus Statements and Guidelines and The Four-Way Test.

When preparing a grant application in DACdb, keep in mind the criteria below. The District Grants Committee members will rate each proposal in each of the four areas on the following basis, and may provide comments in DACdb so that the relevant club(s) can improve their application:

- 0** **Not Competitive/Compliant** - does not fit the criteria or inadequate information
- 1-2** **Fair** - fits the general criteria, but significant deficiencies or concerns
- 3-4** **Good** - fits the criteria with moderate deficiencies or concerns
- 5-6** **Excellent** - satisfies all criteria, no or minor deficiencies or concerns

1. Project Objectives

- Details the community needs the grant will address
- Describes how the project aligns with The Rotary Foundation's mission and Areas of Focus and District priorities
- Describes the project goals clearly

2. Project Design and Management

- Outlines a specific work plan by activity
- Specifies a reasonable timeline of all proposed activities
- Identifies any partners that are needed for the successful implementation of the project, including other Rotary Clubs (required for international projects), non-profit entities or beneficiary organizations
- Describes the roles and responsibilities of each Club/organization for each activity
- Includes letters of participation from all participating organizations and international Rotary Clubs acknowledging their roles and responsibilities

3. Impact and Sustainability

- Identifies the data and specific metrics used to evaluate the success of the program
- Describes concrete changes anticipated after achieving the grant goals
- Benefits a significant number of people or has a significant impact
- Details the plans and responsibilities to sustain the work

4. Financial Feasibility

- Provides line-item detail of the program budget supported by competitive quotes
- Specifies line-item detail of committed funding sources, including other Rotary Club and outside contributions
- Demonstrates that the costs are reasonable in relation to the outcomes